

If you're ready to make a difference, unleash your potential, achieve excellent results and join a winning team, we want to hear from you!

NEIGHBOURHOOD CO-ORDINATOR

Grade I £24,646 - £27,052 (pay award pending)

We need an effective and focused individual to undertake the role of Neighbourhood Co-ordinator for Glossop and Hadfield and join our high performing Homes and Communities team here at High Peak Community Housing.

This is an opportunity to work in the beautiful area of High Peak in Derbyshire with all of the benefits and leisure activities that are available in the Peak District National Park. We are a small but ambitious ALMO, having achieved 2 Stars with excellent prospects during inspection and early completion of decent homes, we are now looking to break new ground.

Responsible to the Communities Manager, the successful candidate will be the driving force for developing community involvement and cohesion for the communities in which they work. You will also provide a comprehensive neighbourhood and tenancy management service including dealing with ASB. Partnership work is paramount to everything we do and we would expect you to build on our existing relationships with stakeholders and residents and develop new ones where appropriate.

The successful candidates will have up to date experience of neighbourhood and tenancy management. Ideally you will hold a housing qualification but more importantly we are looking for enthusiasm, self-motivation and an ability to communicate effectively in a variety of circumstances. Excellence in customer service is essential as is the belief that tenants are at the heart of all we do.

Copies of the JD and person specification are available from the HR Team tel: 0845 129 8075 ext 3804 or are downloadable from our website.

Follow the link through to Employment Opportunities.

For an informal discussion about the role please contact Helen Core Communities Manager tel: 0845 129 8075 ext 6511

**Closing date: Midday on 19th March
Interview Date: 26th March 2010**



hpch

**0845 129 8075
www.hpch.co.uk**

Head office, Municipal Buildings, Glossop, Derbyshire, SK13 8AF			
Telephone	0845 129 8075	Website	www.hpch.co.uk
Fax	01457 860 290	Email	enquiries@hpch.co.uk
Textphone	0845 129 4876		